Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**KHANDESH COLLEGE EDUCATION SOCIETY'S INSTITUTE OF MANAGEMENT AND RESEARCH, JALGAON**
Name of the head of the Institution	**Prof. Shipa Kiran Bendale**
Designation	**Director**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**0257-2254914**
Mobile no.	**9423973215**
Registered Email	**info@imr.ac.in**
Alternate Email	**director@imr.ac.in**
Address	**IMR Campus, National Highway 6, behind DIC, Jalgaon, Maharashtra 425001**
City/Town	**Jalgaon**
State/UT	**Maharashtra**

Pincode	**425001**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**Self financed**
Name of the IQAC co-ordinator/Director	**Mrs Tanuja Fegade**
Phone no/Alternate Phone no.	**02572254914**
Mobile no.	**9860736351**
Registered Email	**tanujamahajan18@gmail.com**
Alternate Email	**tanujafegade@imr.ac.in**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://imr.ac.in/IQAC/document/KCEIMR%20AQAR-2018-19.pdf
4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://imr.ac.in/Academic_Calender.php

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B**	**2.39**	**2018**	**02-Nov-2018**	**02-Nov-2023**

6. Date of Establishment of IQAC	**23-Apr-2016**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

Seminar on Intellectual Property Rights	19-Jul-2019 01	40
FDP on Teaching Pedagogy	22-Jul-2019 02	50
HR Conclave	31-Aug-2019 01	264
Industrial Visit to Winley Polymers Pvt Ltd and Soham Polymats	14-Oct-2019 01	78
Seminar on Intellectual Property Rights	24-Jan-2020 01	124
Inhouse Hackathon	05-Feb-2020 01	60
Administrative training program on MS Office and Social Media Security	02-Jun-2020 02	287
Faculty Development program on Pedagogy in Management and computer science education in post covid era	12-Jun-2021 02	480
[View File]()		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	International Conference funding	AICTE	2020 1	170000
[View File]()				

9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View File]()
10. Number of IQAC meetings held during the year :	**4**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View File]()
11. Whether IQAC received funding from any of the funding agency to support its activities	**No**

during the year?	

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1 Submission of SAR for NBA accreditation of MBA Program 2 Conducted Faculty Development Programs and Administrative training programs for teaching and non teaching staff 3 Conducted Academic and Administrative Audit 4 Feedback Collection from all stakeholders and analysis 5 MOUs signed for Development in the field of research training, entrepreneurship training and research Academic and cultural relationship

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Quality Enhance of Teaching Learning Process	1) FDP on Teaching Pedagogy 2) Faculty Development program on "Pedagogy in Management and computer science education in post covid era 3) Faculty Members encouraged to register for NPTEL, SWAYAM, ATAL courses.
Feedback Collection and Analysis	1) End of Semester Teachers Feedback for all courses 2) Alumni Feedback analysis 3) Parents Feedback analysis 4) Teachers Feedback analysis 5) Employer Feedback analysis 6) Student Satisfaction Survey
Application for NBA	Submission of Prequalifier & Self Assessment Report
Academic Administrative Audit	Academic and Administrative Audit Conducted
Planning and Conduction of Certificate Courses at department level	Total 181 students certified in 04 courses
Research centre	Got Approval for Research Centre from KBC NMU
[View File](#)	

14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
IQAC	25-May-2021

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No

16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2020**
Date of Submission	**20-Feb-2020**
17. Does the Institution have Management Information System ?	**Yes**
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	**The Institute has cloud based MIS/ERP system. It is educational management software having following modules • Office Administration: The day to day data related to attendance of regular faculty is a part of this module. Through this module all faculty members of the institute apply for different types of leaves and the information goes for necessary approval. • Academic Planning: This module maintains information related to the students roll number's and their course details. Preparation and display of Session plan and timetable are important part of this module. All events information is stored through this module. • Admission and Student Support: students of the institute are required to complete the admission formality by filling up online admission forms. The module helps in collecting the program wise information of admissions for academic year • Learning Management System: As per subject allocation teachers prepare session plans and maintain actual records through ERP. Teachers upload study materials related to their subjects for students. • Attendance – Institute has a student attendance module which helps in recording online attendance of all lectures and practical.**

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The institution ensures effective curriculum delivery through a well-planned and documented process. Being affiliated to the KBC NMU it implements the curriculum of the University. The institute has a well-established Vision &

Mission and goals. Thereby all the activities of the institute are in line with the set vision, mission, and the goals. The institute takes due efforts to communicate this to its stakeholders. The institution has developed a structured and effective implementation of the curriculum in the following manner: Academic Calendar Preparation: The course coordinators, HOD along with the Director prepare the academic calendar before the start of the academic year. Preparation of the academic calendar gives a clear picture of the activities which are to be conducted around the year and also ensures proper teaching learning process as well as continuous evaluation. Meetings: Periodic meetings are held with Director, course coordinators and faculty members. In the meetings of the Director and Course coordinators action plans for smooth and effective management and implementation of the curriculum is established. Then in the meetings of Course Coordinators and faculty members these finalized action plans are communicated to each faculty member to ensure smooth conduct of teaching learning process. Discussion on strategies for classroom implementation of syllabus, assignment of the workload to individual teachers and course-wise timetable preparation is also carried out in the meetings. Documentation: The teachers prepare teaching plans and get them approved from the course coordinator. The teaching plan includes course objectives, content of the topics, pedagogy adopted by them for effective teaching and learning. It also contains reference books. Preparation of the teaching plan gives an insight into how the sessions will be implemented during the semester. Consequently, course-wise timetables are prepared and displayed on the notice board and uploaded on ERP for the access of the students and a copy of it is also circulated among the subject teachers. The curriculum design and development: The curriculum design and development for all programs are done to ensure suitability, adequacy, and effectiveness and in tune with the changing requirements of the stakeholders. Accordingly, the Institute adopts various measures for the improvement of the students with focuse on employability, innovation and research by taking formal inputs from various stakeholders. This includes: • Involvement of industry professionals in curriculum development. • Mandatory intern projects in industry for most of the UG and PG programs. • Customizing the curriculum based on the specific local needs, simultaneously focusing on the current global trends. • Curricular design encompassing prevalent issues and human values. • Synergizing curriculum with industry practices and needs. Innovative Teaching. • To improve teaching and learning process, ICT based teaching methods are adopted. • Innovative teaching processes such as presentations, group discussions, role plays, book reviews, simulations, etc. are carried out in the classroom. • Classroom teaching is combined with visits to industries for gaining insights into the industrial functioning. • Project development sessions are organized for the computer students to develop software skills.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
C Programming	Nil	20/01/2020	30	Both	Programming Skill
Tally and Ms Excel	Nil	01/06/2020	45	Both	Accounting Skill
Programming in Php	Nil	24/09/2019	48	Both	Programming skill
Digital	Nil	08/05/2019	40	Both	Marketing

Marketing	Skill

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BBA	Business Administration	15/07/2019
BCA	Computer Applications	15/07/2019
View File		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BMS	Finance, Marketing, HRM	01/07/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	181	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
M 5.3 Cyber Law Security	01/07/2019	50
MI 6.6 Cyber Law and Security	01/07/2019	48
M 5.5(C)Industrial Relation Trade Union	01/07/2019	7
M 5.6(C)Labour welfare and Administration	01/07/2019	7
M 5.7(C)Performance compensation Management	01/07/2019	7
M 6.5(C)Changing trends in HRM	01/07/2020	7
M 6.6 (C) Performance Compensation Management	01/07/2019	7
E 6.2 Human Resource Management	01/07/2019	17
View File		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MBA	Business Administration	265
MCA	Computer Applications	50
Integrated(PG)	Business Administration	63
Integrated(PG)	Computer Applications	79

BMS	Management Studies	46
BMS	E commerce	16
View File		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The institute initiates structured feedback activity to obtain feedback from internal and external stakeholders. Where in which the feedback is collected on various points analyzed and appropriate actions are taken. Feedback from Students: 1. Library hours should be increased and add general reading books. 2. Discussion on previous year question paper should be done. 3. Exposure to statistical software packages for analysis and interpretation of data. 4. Need for job-oriented courses, training for facing interviews during campus selection, to provide career guidance and expert talks by industrialists. Action Taken: 1. Library timing is extended and more books are added. 2. More practice on solving papers and doubt clearing before semester exam. 3. Sessions on how to use statistical packages for data analysis. 4. Career guidance programs, soft skills development programs were organized. Feedback from Alumni: 1. The institute should focus on improving communication skills, personality development, self-motivation and confidence and good mentoring. Library facilities to be improved . 2. Placement activities and industrial visits should be enhanced. 3. Create a database of alumni to improve networking to guide the students. 4. Need for mentoring in curricular, co-curricular and personal aspects of students. 6. Should include e-commerce, e- transactions and e-marketing for student's transactions. Action Taken: 1. Adequate Library facility is provided to students. 2. Industrial visits are arranged. 3. Alumni database is updated annually to improve alumni networking. 4. Active interactions with alumni were carried to bring changes in the curriculum. 5. Mentoring was introduced. Feedback from Teachers: 1. To introduce latest technology project and industry interaction. 2. Enhance the effectiveness of classrooms on teaching and learning. 3. Organize training sessions on new teaching methods and upcoming subject areas. 4. To improve skill set of staff to optimize ICT enabled teaching. Action Taken: 1. The institute as thought of organizing latest technical course workshop and conduct project work to strengthen industry interaction. 2. Necessary actions are taken based on the reviews. 3. Organized faculty development programs and workshop on IPR. The need for patenting was stressed. 4. Effective use of ICT (video conferencing, smart classrooms etc.) were enhanced through in-house training sessions. Feedback from Parents: 1. As per the parent's feedback Examination system is good and are satisfied with the overall academic system. 2. Use of video lectures for theory subject must be carried out. 3. Parents want their wards to be trained with leadership and personality development. The number of industry-based projects need to be more. Action Taken: 1. Teachers are motivated for use of ICT in classroom. 2. The institute is organizing soft skill as well as aptitude training program for students.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MCA	Computer Applications	60	37	37
Integrated(PG)	Business Administration	60	60	60
Integrated(PG)	Computer Applications	60	60	60
BMS	Management Studies	120	74	74
BBA	Business Administration	72	71	71
BCA	Computer Applications	72	72	72
MBA	Business Administration	180	180	180

View File

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	669	583	17	12	16

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
45	45	6	18	5	12

View File of ICT Tools and resources

View File of E-resources and techniques used

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The Mentor-Mentee Programme is individualized, differentiated, and flexible to meet the students growth in all areas of life. The mentors role is to guide, to give advice, and to support the mentee. A mentor can help a student (Mentee) to improve his or her abilities and skills through observation, assessment and by providing guidance. With this purpose a well-structured mentor-mentee system has been developed in the Institute .The teachers in the Institute, as a mentor has been allotted a number of students under this system. Key elements of this system include the following aspects: • 20 to 25 students (mentees) are assigned to a mentor (faculty) of the Institute for effective mentoring. • The mentor prepares the list of students allotted to him as a mentee • The

mentor collects all the personal and educational information of the mentee through the given format • The mentor focuses on the need of the students and regularly updates about the student progress. • The mentor establishes consistent communication with the students and counsel him wherever necessary and closely monitor the growth of the students. • Mentees can express their views, share their thoughts and problems with the mentors. • Mentors act as foster-parents and guide to the mentees by providing guidance, counseling, and advice in any area of life, especially in academics as per the need expressed by the mentees. Effective mentoring seeks to provide such a presence by establishing a trustworthy relationship between Mentees and Mentor.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1252	45	1:28

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
69	45	24	3	11

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2020	Prof. Shilpa Kiran Bendale	Director	Lions club Jalgaon central
2019	Dr. Shubhada Kulkarni	Professor	Nation Builder Award, Rotary Club, Jalgaon, Rotary District 3030
2020	Dr. Shama Subodh Saraf	Assistant Professor	Best teacher Award, Rotary International
2019	Prof. Shilpa Kiran Bendale	Director	Best Director Award
2019	Prof. Shilpa Kiran Bendale	Director	Excellence award: Excellence in Education
2019	Prof. Shilpa Kiran Bendale Prof. Shilpa Kiran Bendale	Director	Women Excellence award 2019: Education leadership and Management
2019	Prof. Shilpa Kiran Bendale	Director	Sakal Excellence award 2019
2019	Prof. Shilpa Kiran Bendale	Director	Exemplary Academic Leader(CEGR)
		View File	

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during

the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MBA	Integrated	II Year	Nill	26/06/2020
MBA	Integrated	I Year	Nill	26/06/2020
MBA	NA	II Year	18/10/2020	19/11/2020
MBA	NA	I Year	Nill	19/11/2020
MCA	NA	I Year	Nill	17/08/2020
MCA	NA	II Year	Nill	12/08/2020
MCA	NA	III Year	31/10/2020	20/11/2020
MBA	Integrated	III year	Nill	28/11/2020
MBA	Integrated	IV year	Nill	14/10/2020
MBA	Integrated	V year	24/10/2020	28/11/2020

[View File]

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The institute follows the Continuous and Comprehensive Evaluation process of assessment on the basis of Outcome Based Education (OBE). As a part of this system, students are evaluated through curricular and extracurricular evaluation along with academics. To encourage innovative modes of learning to students, due importance is given to activity-based learning at all levels. The major reforms in Examination/Evaluation reforms are 1. The Evaluation process is tuned to Outcome Based Education (OBE). 2. Exam dates are finalized before the beginning of the semester and incorporated in the Academic Calendar. 3. The scheme of marking is decided as per the rubrics defined while developing the course plan. 4. The students are well aware of the nature of each of the assessment methods Viz, tests, presentations, assignments, case studies, etc. 5. The evaluation rubrics are shared with the students through ERP and Institutes Website. 6. Result of Internal exams are declared within a week. 7. Transparency is maintained for overall evaluation system. To maintain transparency, assessed answer sheets are shown to students with a predefined schedule for further improvement. 8. For each practical course, at the end of semester, students submit term work in the form of journals. 9. The attendance record of each student is maintained in theory class and practical sessions. 10. The efforts are taken by mentors and class coordinators to inculcate ethics, moral values and attitudes among the students. 11. The overall development of students gets reflected not only in academic performance, but also in their overall personality and confidence due to acquired knowledge and skills. 12. Independent learning of the student is tested while doing seminars, mini – projects, final year projects and evaluated as per the guidelines provided by the University.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The Academic Calendar is prepared well in advance by the IQAC cell, HODs, Course coordinators and director which serves as an information source for students, faculty members and both the departments a) Management b) Computer Application. The calendar includes schedule for: • Commencement dates of Session for every forthcoming semester • Class start date • Exam dates (Internal) • Holidays in the semester • Guest lectures, workshops, parents

meet, • Information pertaining to various Co-curricular, Extra-Curricular and Cultural activities. All the activities within an academic year are followed adhering to the "Academic Calendar". The record of continuous assessment is maintained by the subject teacher and the performance of the student is evaluated at the end of the semester. A periodic review of the completion of the syllabus is taken to meet the academic deadlines. The periodic audits are taken to review the syllabus coverage and related academic activities. The HODs organize departmental meetings and initiate the required steps for syllabus completion. Faculties prepare teaching plans and session plans, according to the curriculum of the university. The teachers follow the teaching plan and deliver the lectures according to the methodology decided as per the plan. Continuous evaluation is carried out during practical sessions with one to one interaction with students.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://imr.ac.in/index.php

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BMS (E-Commerce)	BMS	Nil	45	39	86
BMS	BMS	Nil	50	45	90
IMCA	MCA	Nil	34	34	100
IMBA	MBA	Nil	3	3	100
MBA	MBA	Nil	156	132	75
MCA	MCA	Nil	52	52	100
IMBA	MBA	Nil	3	3	100

View File

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://imr.ac.in/IQAC/document/201920/2_7_1_Student%20Satisfaction%20Survey.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Industry sponsored Projects	58	Quality Agro Products	0.24	0.24
Industry sponsored	763	SP Pharmaceuticals	0.77	0.77

Projects				
Industry sponsored Projects	284	Premraj Furniture	0.59	0.59

View File

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
A Seminar on Industry-Academia Innovative practices By Mr. Anand Dube, Alves Group	Management	26/04/2020
A Seminar on Startup and Entrepreneurship	Management	04/02/2020
A Seminar on IPR awareness by Adv. Atul Suryawanshi and Adv. Shrikant Bhusari	Computer and Management	19/07/2019
A Seminar on Intellectual Property Right by Prof. Dr. Bhushan Chaudhari, School of Life Sciences, KBCNMU, Jalgaon	Computer and Management	24/01/2020
A Workshop on Industry-academia innovation practices: An HR Conclave	Management	31/08/2019
A Seminar on Innovation by Mr. Anish Sahastrabudhe, Restaurant Chain owner and motivational speaker	Management	19/09/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
First Prize in Agriculture and Animal Husbandry Selected for State level Avishkar- an Inter-University Research Convention	Mr. Sudesh Ghogare	KBC North Maharashtra University	09/01/2020	Student
Second Prize Selected for State level Avishkar- an Inter-University Research Convention	Mr. Pramod Ghogare	KBC North Maharashtra University	09/01/2020	Teacher

[View File](#)	

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
IMR Incubation CentreIMR Incubation Centre	Shubham Khare	KCESs IMR	Raver Cyber Café	IT Services	20/03/2020
IMR Incubation Centre	Nidhi Manghwani	KCESs IMR	Nidhis Cake Service Centre	Food Industry	19/02/2020
IMR Incubation Centre	Rushika Khivsara	KCESs IMR	ARTHUB	Art Business	12/09/2019
IMR Incubation Centre	Mansi Bhangale	KCESs IMR	Supply Chain Business	Online Business	12/08/2019
[View File](#)					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Management	2

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Computer	1	6.44
International	Management	7	6.26
International	Computer	3	6.25
[View File](#)			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Computer	8
Management	3
[View File](#)	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in	Number of citations excluding self

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication	citation
Rule based Approach for Word Normalization by resolving Transcription Ambiguity in Transliterated Search Queries	Dr. Varsha M. Pathak	IarXiv preprint arXiv:1910.07233	2019	1	KCES's Institute of Management and Research, Jalgaon	1
Relevance Feedback Mechanism for Resolving Transcription Ambiguity in SMS Based Literature Information System	Dr. Varsha M. Pathak	Smart Intelligent Computing and Applications p	2019	0	KCES's Institute of Management and Research, Jalgaon	Nill
Awareness,adoption and challenges of Mobile Banking App: An Empirical Study	Sadhana S.Thatte	Journal of Information and Computer Science(Scopus)	2019	0	KBC NMU, Jalgaon	Nill
A study of Awareness of M-Banking App in Rural Areas of Jalgaon District	Shubhada Mohan Kulkarni	Research Journey	2019	1	KCESs Institute of Management and Research	1

View File

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication

Relevance feedback mechanism for resolving transcription ambiguity in SMS based literature information system	Dr, Varsha M. Pathak	Smart Innovation, Systems and Technologies	2019	2	1	KCES Insitute of Management and Research Jalgaon
Awareness,adoption and challenges of Mobile Banking App: An Empirical Study	Sadhana S. Thatte	Journal of Information and Computer Science(Scopus)	2019	1	Nill	KCES Insitute of Management and Research Jalgaon

<div align="center">

[View File](#)

</div>

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	4	48	1	Nill
Presented papers	4	1	Nill	Nill
Resource persons	Nill	3	2	6

<div align="center">

[View File](#)

</div>

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Yuvati Sabha Karate Training	ABVP Karate trainer	5	64
Blood Donation Camp	Red Cross Society	10	45
IMR Rotaract Club Installation	Rotary Club Jalgaon	2	15
Poster Presentation Competition on social Issues	KCESs IMR	4	20
Visit to	Chincholi	3	12

Neighbourhood village	Grampanchayat		
Industrial Visit to Soham Polymer Pvt. Ltd.	Soham Polymer Pvt Ltd	2	10

View File

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Blood Donation	Appreciation Award	Indian Red Cross Society	58

View File

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Gender Issue	IMR	Yuvati Sabha	12	65
Gender Issue	IMR	Yuvati Sabha	8	70
Gender Issue	IMR Sakal Tanihska	"Manatlya Manat Me"	1	130

View File

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Faculty exchange	4	KCESs M. J. College , Jalgaon	7
Faculty exchange	2	MTESs Smt. G. G. Khadase College, Muktai Nagar	30
Research Polyhouse - Green house project,Watermelon and Muskmelon market survey	14	KCESs JalSri Water Survellience, Jalgaon	30
Research Study of Child Safety issues for parents	4	MTESs Smt. G. G. Khadase College, Muktai Nagar and Parent Hook Company, Pune	10
Research Survey of Nutritional Status of Slum area Children	18	Liilawati Research Center	5

View File

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year					
Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Industry Training	Six Month Internship Program for MCA/IMCA Students	Cellica Software Pvt. Ltd	02/01/2020	30/06/2020	5
Project Development	Project Work of BMS III Sem. VI	Pankaj TVS Jalgaon	02/05/2020	30/06/2020	2
Project Development	Project Work of BMS III Sem. VI	Jalgaon People Cooperative Bank Ltd	02/05/2020	30/06/2020	7
Project Development	Project Work of BMS III Sem. VI	Jalgaon janta Sahakari Bank Ltd	02/05/2020	30/06/2020	2
Project Development	Project Work of BMS III Sem. VI	Jain Irrigation	02/05/2020	30/06/2020	2
Industry Training	Six Month Internship Program for MCA/IMCA Students	7 Tech IT services Pvt. Ltd.	01/01/2020	30/06/2020	3
Industry Training	Six Month Internship Program for MCA/IMCA Students	ABNScript Technologies , Pune	01/01/2020	30/06/2020	3
Industry Training	Six Month Internship Program for MCA/IMCA Students	Siddhi Soft. And financial consultants Pvt. Ltd	05/01/2020	30/12/2020	10
Industry Training	Six Month Internship Program for MCA/IMCA Students	Svapweb Technologies	10/01/2020	30/06/2020	2
Project Development	Project Work of BMS III Sem. VI	Jalgaon janta Sahakari Bank Ltd	02/05/2020	30/06/2020	2
[View File](#)					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
School of Management and Studies, KBC North Maharashtra University, Jalgaon	08/03/2019	Development in the field of research and teaching	8
Impassion Technology, Jalgaon	20/12/2019	Training and Placement	15
Thought Tree Solutions Pvt. Ltd. Jalgaon	24/12/2019	Training and Placement	22
Excellent Software, Jalgaon	22/11/2019	Training and Placement	30
Satakunta University of applied Sciences, Pori Finland	03/07/2020	Academic and Cultural Relationship Planning of a Collaborative Activities	6
View File			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
51	19.54

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Video Centre	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Existing
Others	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
Classrooms with Wi-Fi OR LAN	Existing

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SOUL	Fully	2.0	2012

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Reference Books	27715	9119531	256	149148	27971	9268679
e-Books	52	81428	2	Nill	54	81428
Journals	139	287187	62	164270	201	451457
e-Journals	1	48970	Nill	Nill	1	48970
Digital Database	1	13750	Nill	Nill	1	13750
CD & Video	785	Nill	Nill	Nill	785	Nill
Library Automation	1	Nill	Nill	Nill	1	Nill
Weeding (hard & soft)	Nill	Nill	3723	Nill	3723	Nill

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Dr. Vishal Rajendra Sandanshive	Management	Blog, Youtube	02/03/2020
Dr. Anupama Chaudhari	Google Classroom	Gmail	01/07/2019
Dr. Anupama Chaudhari	MIS, Corporate Governance	Youtube	02/10/2019
Sweta Gopal Phegade	LPP primal to Dual Conversion , LPP - Simplex Method	Youtube	01/04/2020

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Co	Computer	Internet	Browsing	Computer	Office	Departme	Available	Others

	mputers	Lab		centers	Centers		nts	Bandwidth (MBPS/ GBPS)	
Existing	405	268	405	14	49	5	57	80	12
Added	0	0	0	0	0	0	0	0	0
Total	405	268	405	14	49	5	57	80	12

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

80 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
e-content Development Center (ECDC)	http://www.imr.ac.in/ecdc.php

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
13	12.04	48.5	30.13

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Well-equipped laboratories, state of art library, well ventilated ICT enabled classrooms, tutorial rooms, seminar halls and faculty rooms are available. ? Additional facilities are created to fulfill the requirements whenever needed. ? The library has well demarcated space for book stacking, circulation section, book bank, reading room, periodical section, reference section, elibrary, audio-visual section. ? 'Construction and Maintenance' unit of Khandesh College Education Society takes care of maintenance of IMR campus which includes civil work modifications, building repairing, plumbing, coloring etc. This unit prepares estimate of the proposed work and obtains approval from KCES management. Small repairing and maintenance works are carried in-house. ? The cleanliness of the Institute is maintained by the contractor outsourced by the Institute.This unit also monitors housekeeping and cleaning of water tanks and sanitary blocks. ? 'Furniture and Maintenance' unit of KCE Society fulfill the requirement regarding fabrication and maintenance of furniture in the institute. ? To maintain the campus green and nature friendly, a gardener is appointed by the Institute. The plants and lawns are irrigated through well designed sprinkler system. ? The maintenance of all the electrical works in the campus is taken care by centralized electricity maintenance unit of the KCE Society. ? The maintenance and repairing of the equipment is done by technical assistants appointed by the Institute and services of external agencies are also hired for major and critical troubleshooting. ? Diesel Generator sets of capacity 125 KVA is provided for 100 power backup during interruption. ? Adequate numbers of UPS are installed to ensure uninterrupted power supply for computers and electronic equipment. ? The Institute has its own bore well and adequate water supply system. Aqua guard connected water coolers are installed at every floor, the maintenance of which is outsourced. ? The fire safety system is installed. ? The maintenance and utilization of library includes maintenance and organization of collections, bar-coding, repair and rebinding

of damaged books. Minor repairs are carried out by the librarian and rebinding of books is given to external contractor. ? The KCE Society has Eklavya Krida Sankul, which is the only one of its kind in North Maharashtra region. ? The Institute makes use of this centralized Krida Sankul for its sports activities. For this purpose it has appointed a Physical Director for planning and optimum utilization of sports facilities throughout the year.

https://imr.ac.in/IQAC/document/201920/4.2.2.Procedures%20and%20policies%20for%20maintaining%20and%20utilizing%20physical.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	1.Dr. G. D. Bendale Scholarship 2. Earn Learn Scheme	26	209360
Financial Support from Other Sources			
a) National	Govt. Scholarships	380	17037714
b)International	Nill	Nill	Nill
	View File		

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Seminar on Challenges in Retail Sector	13/03/2020	150	Mr. Nitin Redasani, Vasantas Super Shop
Language Lab for French	01/01/2020	60	IMR - Prof. Jayashri Akole
Soft Skills Development	10/07/2019	98	SD SEED - Mr. Suresh Pande
Two days Bridge Course on Advanced Excel	22/07/2019	123	IMR - Prof Yogesh Chaudhari
Bridge course - VC	20/09/2019	82	IMR - Prof. Ranjana Zinzore
Two days Bridge Course on Core Java, Advance Java	19/08/2019	76	Prof. Dheeraj Amrutkar
Three days Bridge Course on Ethical Hacking	05/08/2019	108	Mr. Govind Roy
Two days Remedial Coaching	13/10/2019	13	IMR - Prof. Yogesh Patil
	View File		

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	Aptitude Training By Mr. Punit Sharma	Nill	138	Nill	103
2019	HR Conclave	Nill	110	Nill	103
2019	Career Opportunity Campaign with SBI Life by Mr. Sumit Patil, Unit Head, SBI Life	Nill	54	Nill	3
2019	' Workshop on Campus to Corporate' by Mr. Arvind, Trainer, Makeintern & Echos, IIM KoziKode Event	Nill	35	Nill	23
2019	Start Up & Enterpreneur ship	Nill	82	Nill	18
2019	FB live program on Start Up Opp ortunities	Nill	93	Nill	18
2019	Placement Preparation After Lockdown	Nill	62	Nill	62
2019	Placement Opportunitie s in Dubai	Nill	58	Nill	58
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nill	Nill	Nill

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
17	257	56	34	246	47
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
No Data Entered/Not Applicable !!!					
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
I. Sports- Kridavedh- Cricket, Football, Chess, Caraom, Tug of War, Table Tennis, Badminton	Institution Level	405
II. Cultural- Patriotic Song Competition	Institution Level	24
No file uploaded.		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	International Rank 148	International	1	Nill	290238747156	Vaibhav Badgujar
2019	Yuvarang -Poster Painting- Gold Medal	National	Nill	1	422167398147	Madhuri Birla
2019	Yuvarang- Photography- - Gold	National	Nill	1	779200087575	Kapil Motiramani

	Medal					
2019	Silver Medal	National	1	Nill	45576324 2718	Rachana Mhaske

No file uploaded.

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Formation of students Council at affiliated colleges comes under purview of North Maharashtra University. The university has not initiated the process of formation of Students Council in the academic year 2019-20, so it could not be formed. However, students act as representatives on various administrative bodies of the institute. Currently there are four student representatives on Anti-ragging Committee, two on Women Anti Harassment Committee and three on Grievances Redressal Committee. The Institute also encourages involvement and participation of students at almost all the levels of planning and organization of academic and administrative, co-curricular and extracurricular activities and procedures Flagship Activities of Students Participation in Administrative Bodies : Make Intern Workshops (A route to participate in IIM B Plan Competition): The institute is Zonal Center in the region for Make Intern. Since last Five years, it regularly organizes training in association with Make-intern, that gives an opportunity to the students of Tier III city like Jalgaon to participate in B Plan competition held at IIMs. This year also the workshop was conducted on 'Campus to Corporate' on 23 rd Oct to 27 th Oct 2019. The trainer has selected two teams from the Institute, who had participated in Business Plan Competition at IIM Kozhikode. Student coordinators in association with faculty coordinators had a lead role in organizing this event IT Festivals – IT Festa Techzeon : The Institutes IT Festival started with IT –Festa 2020 on 28 Feb 2020, followed by Techzeon 2020 on 29 Feb 2020. IT Festa is an event is organized for Postgraduate Computer Students whereas Techzeon is organized for Undergraduate students. On first day, 21st IT_Festa was successfully held, where Website Development and IT Quiz competitions were conducted. On second day i.e. on 29th Feb 2020 . Gaming and C Programming Contest were held successfully under 4 th Techzeon. Management Festivals – Entrepreneurs Day Managers Day: Entrepreneurs Day is celebrated to promote the entrepreneurship qualities among the students. This year 9th Entrepreneurs Day was organized on 23 Oct 2019. It consisted of Business Plan Competition and Product Display Sales Counter. The students participate in groups and demonstrate their ideas as well as Models. The best participants are given prizes. Managers day is organized in the institute to develop communication, Coordination and Team Building skills amongst students. It consists of Business Quiz, Case Study Competition and Management Games. This year 10 th Managers day is organized on 11 Feb 2020 The students participated in groups and learn managerial skills. Synergy Kridavedh: Every year, the Institute gives an opportunity to the Students to organize Annual Social Gathering 'Synergy' and Annual Sports event Kridavedh. This year though Synergy was planned it could not be conducted due to 'Covid Lockdown' The Sports festival 'Kridavedh 2020' was organized on 13 Feb to 17 Feb 2020.Various indoor and outdoor sports competitions like Chess, Carom, Tug of War, Table Tennis, Badminton, Cricket etc. were undertaken in Kridavedh.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Registration Numbers: Maha / 16243 / Jalgaon (13-09-2013) F / 15809 / Jalgaon (12-04-2014) PAN : AAAAI 7214D The alumni association of the institute contributes to the development of the institution through financial and non-

financial means. The institute is keen to use new technology and medium to connect with Alumni. Institute has updated its Alumni Module on web site, which helps to connect with Alumni and collect information. The Institute updates database of Alumni Association members on regular basis. (https://alumni.imr.ac.in/) Annual General Meeting of Association is conducted regularly, and Alumni Meets are organized for developing strong bonds and widening the reach amongst Alumni. Institute support alumni to organize reunion programs and current students are encouraged to interact with past students. Alumni are invited and involved in various events like Cultural Program (Synergy), Guest Lectures, Workshops, Competitions (Manger's Day, Entrepreneur's Day, IT – Festa, Techzeon etc.), Conference. Such occasions provides an opportunity to students to interact with Alumni. The Institute also invites Alumni for Flag Hoisting Ceremony on National Festivals. In addition, the institute's Faculty keep in contact with alumni through social media and e-mail, telecommunication, etc. Institute has formed informal batch/year wise groups of Alumni on social media like WhatsApp and Facebook, which promote easy sharing of Information and communication. The association of alumni also helps by way of mentoring done especially regarding career counseling. Information about the industry trends in different sectors and career prospects are discussed at length which help in better performance of students during interviews and increase in number of placements. This is done formally and informally on one as to one basis or sometimes with small groups of students This year our alumni Ms. Suruchi Baheti, Ms. Harshada Kulkarni, Mr. Sidhdhesh Kotecha and Mr. Pankaj Vyavhare have guided time to time to the students in Management Stream. Further, Alumni Ms. Akanksha Jain, Business Associate, Axis Bank and Dr. Richa Modiyani, Asst. Professor, SSBT, Jalgaon were invited as judge in Enterpreneurs Day 2019 and Managers Day 2020 respectively.

5.4.2 – No. of enrolled Alumni:

603

5.4.3 – Alumni contribution during the year (in Rupees) :

15700

5.4.4 – Meetings/activities organized by Alumni Association :

17/07/2019 - Courtesy visit - Suruchi Baheti, Consultant, Pennsylvania, USA – Shared experiences about Work Culture at USA 23/08/2019- Harshada Kulkarni-Trainer- Workshop on Mindful Growth Attitude training 10/10/2019 - Mr. Pankaj Vyavhare, Bhagirath Counselling Centre- Workshop: Emotional Management 15/10/2019 - Mr. Sidhdhesh Kotecha, Entrepreneur- Reading skill development and personality development on the occasion of 'Vachan Prerana Divas' 4 Nov 2019 - Alumni Meet 26/05/2020 - Anand Dubey , Director, Marketing and Strategy (Asia Pacific), Alves group of companies, Mumbai - Webinar on Survival to Revival in Covid Era 06/06/2020- Nandan Pradhan, Executive Director at Mcon Rasayan Pvt. Ltd., Mumbai-Webinar on Learnings for Professionals.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1) The management of the institute has two main committees, Management Council and College Development Committee (CDC). The organizational structure of the institute is a blend of professional autonomy, individual accountability and well-defined administrative structure. Within this overall framework, faculty members have the operational autonomy in executing their teaching, research, training and consultancy activities. The departments are authorized to •

Implement the plans decided by CDC and IQAC. • Execute Teaching learning process and assessment process • Organize programs for staff development • Decide the final year projects • Apply for funding and sponsorships from various organizations • Organize skill development programs for students of department The institute promotes participative management. The institute constitutes committees for general and academic development which includes faculty, non-teaching staff and students' participation. Involvement and participation is ensured from every segment of the institute in decision making processes. During lockdown, departments decided which online platform to be used for effective online teaching. All teachers participated in developing MCQs and assignments for online examinations. There are three levels of administrative structure under which all the activities of the institute are carried out. Society level - The management of the institute is directed by Management Council of KCE Society. Institute level - All the main decisions related to the institute are taken by the Director in consultations with the Head of Departments. Director is the academic and administrative head of the Institute . Department level - The Heads of Department are responsible for the day-to-day administration of the department and report directly to the Director. In addition, any staff member of the institute can give suggestions for improvement. Students participate through different formal and informal feedback mechanisms. Suggestion box is kept in the campus for suggestions from students. Staff members are encouraged to share experiences and best practices during interaction meetings. 2) The 'admission process' is decentralized. MBA and MCA admission process is done online by DTE Government of Maharashtra .The Institute has two separate facilitation centers. Senior faculty member is appointed as the head of the facilitation center that facilitates the entire admission process. A team of teaching and non-teaching staff helps students for online admission process. Other than MBA and MCA program, faculty and institute staff is involved in ARC for Common Entrance Test conducted by the university. The teachers conduct NMU-CET exam crash course for the students. Active and vigorous counselling is done by the faculties to guide the students for choosing their career. The administrative staff effectively helps for the admission process by providing charts of fee structure course wise, preparing a bank chalan, providing reprographic facilities, filling admission forms and maintaining necessary records of admission to the respective courses. The faculty and the administration work hand in hand towards completing this process successfully and also ensure accomplishment of filling up the intake capacity of the Institution by the end of the admission period. This calls for tremendous decentralized approach and collective team contribution of teaching and non-teaching staff.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	• Formation of admission committees. • Entire admission process for MBA and MCA is defined by the Directorate of Technical Education (DTE), Government of Maharashtra and the institute strictly follows rules laid down by the DTE. Every year, the DTE publishes the information regarding admission process on its website dtemaharashtra.gov.in. For other programs the admission

		process is defined by KBC North Maharashtra University and Institute follows the rules laid down by University. • The institute participates in centralized admission process (CAP) conducted by the DTE as an authorized application Facilitation Centre. • To ensure publicity, the institute publishes its information brochure every year. • The institute publishes its advertisement in newspaper and it is aired on local FM radio channels. • The institute participates in local education fair for guidance, counseling and advertisement. • The institute arranges counseling session for awareness of admission process for students and parents.
	Industry Interaction / Collaboration	• The students are encouraged to pursue their projects in the industry. Some of the final year projects are sponsored by the industry. This provides an opportunity for students as well as faculty to interact with the industry and to work on new trends and technology. • The industry also supports the institute to arrange industrial visits and in-plant training. • The institute organizes the HR meet, to have a direct connect with students to understand the industry expectations during placements. As well for brainstorming on various issues regarding employability and curriculum gaps and to explore the areas of mutual benefits. • The faculty interacts with industry experts, whenever they have been appointed to conduct University project examinations and collect feedback from them to improve on project quality. • To strengthen the interaction, the institute encourages consultancy projects and signing of MoU. • The Institute organizes various events like IT -Festa, Managers Day, Entrepreneur day etc. The industry experts and students of other institutes visit and interact with the participants. • Eminent members from Industry are invited for guest lectures and workshops.
	Human Resource Management	The institute has the following mechanisms for better management and improvement in human resource: • well qualified and experienced faculty are recruited as per AICTE norms. •

		Training needs are identified for teaching and non-teaching staff and programs by experts are arranged as per the necessity. • The performance of the teaching faculty is regularly monitored and evaluated at the department level through feedback from students. Based on the feedback corrective measures are suggested for improving the overall performance of the teachers. • The institute foster professional development of the faculty for supporting participation in seminars, conferences, workshops etc. • Implementation of the Provident Fund, Group Insurance, Leave (Casual/Medical/Maternity) and Vacation are provided to staff as per rules.
	Library, ICT and Physical Infrastructure / Instrumentation	• Institute has fully automated well equipped library with Soul Software being used for library management. • Bar code system is used for issuing/return of books. • E- Library zone to access electronic journals . • Institute campus is Microsoft certified Edu Cloud. All the faculty uses Microsoft teams for delivering the syllabus contents through Class teams. • The Institute has free high speed internet and Wi-Fi facility. • Classrooms and seminar halls in the institute are ICT enabled. • All computer labs are Air-conditioned and equipped with latest computer configuration. • Curriculum implementation and administration activities are managed through ERP. • 'Construction and Maintenance' of KCE Society takes care of maintenance of building which includes civil work modifications, building repairing, plumbing, colouring , lift maintenance etc. • Silent Diesel Generator set of capacity 125 KVA is provided for 100 power backup during interruption. • Adequate numbers of UPS are installed to ensure uninterrupted power supply.
	Research and Development	• Appointment of Head, Research and incubation Center. • The institute encourages the faculty to conduct the Research and publish their research findings in conferences and in research journals. • Conferences, Seminars and FDPs are conducted to promote research amongst faculties and students. • Faculty members are provided with financial assistance for participation

		in Conferences, seminars and FDP's outside the institute. • The students are motivated to take part in competitions like "Avishkar? which is organised at university and state level. Students are also encouraged to participate in Hackathon conducted by AICTE, New Delhi. This helps in nurturing innovative and research aptitude among the students. • Faculty members are encouraged to undertake PhD program. • Faculty members are encouraged to become members of professional societies. • Conferences and seminars are organized by the institute/departments to attract researchers of eminence to visit the campus and interact with teachers and students. • IQAC initiates to create awareness for obtaining IPR.
Examination and Evaluation		• The institute follows all the evaluation reforms prescribed by the University. The University has directed appointment of Online Examination Coordinator as single point contact for the Institute. Internal Assessment of all the courses are carried by concerned faculty as per the guidelines provided by the University. • The University has introduced Credit based Evaluation System from the academic year 2015-2016 for both UG as well as PG programs. The University has provided the guidelines to grade the performance of a student by means of Cumulative Grade Point Average. • The Continuous Assessment Scheme for evaluation of laboratory work has been adopted by the Institute. • The institute has appointed examination coordinators for each department for smooth conduction of internal examination as per the academic calendar.
Teaching and Learning		Quality improvement in teaching learning is achieved by strict adherence to academic calendar and activities laid down by the University and the institute. Following are the quality improvement strategies- • Publishing time-table with sufficient number of hours for lectures and labs. • Remedial classes, Mentoring and counselling to help students at individual level. • Student centric learning methods are used by making extensive use of ICT through Microsoft

	Edu cloud, You-Tube channel, and individual faculty blogs. • Contents beyond the syllabus are addressed through guest lectures, industrial visits, seminars, projects and Certificate courses. • Participation and organization of management and Technical events. • Free access to e-resources. • Lecture monitoring through student feedback • Students are also encouraged to learn from online lectures through SWAYAM and NPTEL.
Curriculum Development	As the Institute is affiliated to Kaviyatri Bahinabai Chaudhari North Maharashtra University, Jalgaon Institute follows the curriculum developed at University level. • Some of the faculty members of the institute are elected as a chairman / members of Board of studies in Management and Computer Science faculty of the university and they are playing active role in curriculum design and development. • Feedback regarding curriculum are collected from faculty, employers, students and alumni. Most of the suggestions given by various stakeholders are communicated to concerned Board of Studies during up-gradation of curriculum. • The faculty members are encouraged to participate in workshops for curriculum design and development organized by the university. • Experts from industry are also invited for syllabus revision meeting organized by institute on behalf of KBCNMU, Jalgaon. • The Institute implements Add on certificate courses to supplement the curriculum provided by university.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	Use of ERP for all the Teaching and non-teaching staff for keeping track of all the academic, financial and administration works. Academic Calendar, Timetables, Session Plan, Study material are uploaded by all teachers in ERP before the commencement of semester. Implemented SMS system for dissemination of information including regular notice to all stakeholders.
Administration	• Online leave requisition system. • Notice display system for students and other stakeholder.

Finance and Accounts	• Computerised office and accounts section. • Maintenance of the Institute accounts through centralised Tally ERP.
Student Admission and Support	• Online admission including online payment gateway. • Maintaining student's database through ERP software.
Examination	• Institute conducts University examination through Online Examination Module provided by K. B. C North Maharashtra University, Jalgaon. Institute is authorised online evaluation center for KBC NMU for UG and PG courses.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Vishal Rajendra Sandanshive	Seventeenth AIMS International Conference on Management	Nill	5000
2020	Dr. Anupama Chaudhari	Transformative Role of Business in Social Responsibility : An Indian Perspective S.K.N. Sinhgad School of Business Management	Nill	500
2019	Dr. Anupama Chaudhari	International Conference on Business Management, Economics Technology in the Digital Era LEAD College of Management	Nill	1350
2020	Mrs.Sadhana S. Thatte	Conference and Publication 1.Lead College of Management , Kerala 2. IEI,Chandigharh,India	Nill	4050

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Yuvati Sabha – Lecture on Health awareness and Preventative care	Nill	17/07/2019	17/07/2019	15	Nill
2019	Seminar on Intellectual Property Rights	Nill	19/07/2019	19/07/2019	40	Nill
2019	5 days workshop on Campus to Corporate in association with Make Intern	Nill	23/09/2019	27/09/2019	24	Nill
2019	Guest lecture on UI and UX	Nill	17/10/2019	17/10/2019	35	Nill
2020	Faculty Interaction with Dr Maricel Gartia Fuentes, Ceytes University, Mexico	Nill	16/01/2020	16/01/2020	35	Nill
2020	Seminar on Intellectual Property Rights	Nill	24/01/2020	24/01/2020	20	Nill
2020	Nill	Administrative training program on MS Office	02/06/2020	03/06/2020	Nill	287

		and Social Media Security"				
2020	Faculty Development program on Pedagogy in Management and computer science education in post covid era	Nill	12/06/2020	13/06/2020	480	Nill
2019	Nill	Administrative development program on communication skills	17/08/2019	17/08/2019	Nill	13
2020	Nill	Workshop on ethical behavior	08/02/2020	08/02/2020	Nill	17

[View File](#)

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Faculty Development Program on 'Training on Moodles'	2	02/08/2019	03/08/2019	2
FDP on "Recent Teaching Pedagogies for Computer Science Subjects"	2	06/08/2019	06/08/2019	1
Refresher Course Online (Swayam -ARPIT)	2	01/09/2019	31/12/2019	112
STTP on Case Methodology and Case Writing	1	18/11/2019	23/11/2019	3
University Level Workshop on	1	06/03/2020	06/03/2020	1

Restructuring Syllabi of Banking, Economics and Finance1				
Online Training on 'Durg Sanskriti to Karya Sanskriti'	1	16/05/2020	16/05/2020	1
Research Methodology	1	24/05/2020	26/05/2020	3
Online FDP on 'Learning, Pedagogy and Effective use of Case Methodology'	3	17/05/2020	21/05/2020	5
National Webinar on 'Khandeshatil Marathi Sahitya'	1	27/05/2020	28/05/2020	2
Two Days' Online Hands-On Faculty Development Program on "Effective Use of ICT Tools for Efficient Online Teaching" organized by Information Technology Department	2	29/05/2020	30/05/2020	2

[View File](#)

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
45	3	11	4

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
• Employee Provident Fund • Maternity leaves • Medical Leave • Concessional Medical Facility at KCES's Mother Teresa Health Center • Concessional gymnasium Sports facility at KCES's	• Employee Provident Fund • Maternity leaves • Medical Leave • Concessional Medical Facility at KCES's Mother Teresa Health Center • Concessional gymnasium Sports facility at KCES's	• Earn and Learn Scheme • Installment facilities in payment of Institution fee • Fee concession to students from weaker sections of society depending upon their financial condition • All

| Eklavya Krida Sankul • Preference to wards of employees in schools and institute run by parent trust • Financial Assistance for research initiatives. | Eklavya Krida Sankul • Preference to wards of employees in schools and institute run by parent trust • Uniform for non-teaching staff. Free Tea/Coffee | Government Scholarships and Free ship scheme for students • KCES Scholarship for meritorious students • Concessional gymnasium and sports facilities at KCES's Eklavya Krida Sankut • Concessional health care facilities at KCES's Mother teresa health centre • Student Group Insurance |

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The Institute conducts both internal and external financial audits regularly. The audit and inspection procedure adopted in the Institute are as under: 1. Statutory Audit: The statutory Auditor appointed by the K.C.E. Society conducts the audit of accounts of the Institute every year, which is presented for approval before the Governing body of the Institute. 2. Internal Audit: The internal audit is conducted quarterly every year. The internal auditor appointed by the K.C.E. Society cross-checks and verifies the records and suggests rectifications and course correction, if needed. The internal auditor submits his report to the Governing Council of the Institute periodically.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NA	0	NA

No file uploaded.

6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	KBC NMU,Jalgaon	Yes	IQAC
Administrative	No	KBC NMU, Jalgaon	Yes	Director

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parent Teacher Meet and Felicitation of academic toppers: 10th August 2019

6.5.3 – Development programmes for support staff (at least three)

• Arranged development program to improve communication skill. • Administrative training program on MS Office and Social Media Security • Workshop on ethical behavior

6.5.4 – Post Accreditation initiative(s) (mention at least three)

- **Appointment of Academic Dean • Application and SAR of NBA Accreditation of MBA program is submitted. • Started two new UG program BBA and BCA. • Renovation and extension of existing building**

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	**Yes**
b)Participation in NIRF	**No**
c)ISO certification	**Yes**
d)NBA or any other quality audit	**No**

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	HR Conclave	08/07/2019	31/08/2019	31/08/2019	264
2019	Industrial Visit to Winley Polymers Pvt Ltd and Soham Polymats	04/10/2019	14/10/2019	14/10/2019	78
2019	Inhouse Avishkar - Poster Presentation Competition	04/10/2019	15/10/2019	15/10/2019	8
2020	Seminar on Intellectual Property Rights	21/01/2020	24/01/2020	24/01/2020	124
2020	Administrative training program on MS Office and Social Media Security"	18/04/2020	02/06/2020	03/06/2020	287
2019	Seminar on Intellectual Property Rights	08/07/2019	19/07/2019	19/07/2019	40
2019	FDP on Teaching Pedagogy	08/07/2019	22/07/2019	23/07/2019	50
2019	External Academic Audit of the Institute	08/07/2019	20/08/2019	20/08/2019	42

2020	Planning and Conduction of Certificate Courses at Department level	08/07/2019	01/07/2019	30/06/2020	181

View File

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Yuvati Sabha - Lecture on Health Awareness and Preventive care for Girls	17/07/2019	17/07/2019	95	Nill
Session on Experiences of Mountaneering	18/01/2020	18/01/2020	58	62
University Level Box Cricket Tournament	25/01/2020	25/01/2020	48	69
Krida Vedh - Annual Sports week Celebration	13/02/2020	17/02/2020	94	225

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
5.77

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nill
Provision for lift	Yes	Nill
Ramp/Rails	Yes	Nill
Braille Software/facilities	Yes	Nill
Rest Rooms	Yes	Nill
Scribes for examination	Yes	Nill
Special skill development for	No	Nill

differently abled students		
Any other similar facility	No	Nill

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	04/03/2020	01	Rural Farm Management	Farming and cultivation for economic growth of the region	121
2019	1	1	29/01/2020	01	Cleanliness Drive with Sakal and Rotaract club of IMR	Cleanliness drive in the city	59
2019	1	1	30/09/2019	01	Inspirational Session on Benefits of Running	Personal Health	235
View File							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct for Students , Faculty and Non Teaching Staff	01/07/2019	Code of conduct are uploaded on institute website and ERP.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Patriotic Singing Competition	10/08/2019	10/08/2020	246
Flag Hosting	15/08/2019	15/08/2019	45
Workshop on Mindful growth: Pursuit of trailblazing and	23/08/2019	23/08/2019	185

Mindset development			
Celebration of Sankranti by IMR Faculty members at Matoshri Vriddhashram	14/01/2020	14/01/2020	67

[View File](#)

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Bicycles: Institute encourages use of Bicycles. A few students and some of the staff members use bicycles as their means of transport.
Public Transport: A vast majority of the students use public transport i.e. trains and buses to commute to the institute.
Plastic Free Campus: The institute has placed a separate dustbin for the collection of plastic wastage in the campus. It also creates awareness among students to avoid using plastic. The students themselves go about advocating the importance of plastic free society during many of its programs under green initiatives.
Paperless Office: The Institute is in the process of implementing ERP system for office work.
Green Landscaping The Institute has a lush green campus garden and number of trees. It believes in nurturing plants and greenery, both inside and outside the campus. The institute organizes programs for planting of trees every year to nurture the habit of planting trees and preserving nature.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice 1 – Stay home Stay safe– Work from home Initiative for all SHSS – A practice that the institute has undertaken on account of the pandemic situation prevailing in India. The Initiative involves establishing technical support and platforms for all to be on a single platform. 1. Title of the practice: SHSS - This is an initiative taken by the management of the Institute to encourage working from home and not expose the students and faculty to the deadly coronavirus, at the same time ensuring that no aspect of the academic cycle is compromised. 2. Goal: The goal of this initiative is to ensure smooth and efficient running of the academic, curricular and extra-curricular activities, without any disturbance to student and faculty participation. It was also envisaged to ensure maximum attendance to online sessions and programs conducted by the institute. 3. The Context: The onset of Covid 19 early March 2020 sent shivers down the country notwithstanding the amount of concern and thoughts to overcome the issue in terms of continuing educational commitments by the Institute in spite of receiving orders to shut physical operations from the 2oth of March. 4. The Practice: 1. Establishing an ideal platform: By the time the Pandemic was taking a monstrous shape, the institute had already established ideal platforms to overcome such obstacles. The Institute procured an official version of Microsoft Teams software, and issued Login and Passwords for each and every student. All the Faculty members were also given the Login Ids and trained in conducting sessions online. 2. Creating Teams: Each faculty member created a team of his concerned subject adding all the students of the course for participation. The team so created provides a facility to ensure taking online sessions as per the official time table, recording of the session for future reference, attendance mechanism, facility to upload Notes and other study materials, provision of assignments to be submitted, as well as conduct of online examination. 5. Evidence of success: It may not be out of place to

mention here that the students have totally accepted the practice, with great enthusiasm, and have given excellent patronage to the service. The student attendance also is very encouraging and it is observed that there is a reasonable increase in the student attendance/Participation, when compared to offline lectures. The assignments are also submitted on time and is available for scrutiny and award of marks in the system, thus making it easier for the faculty as well as students to ensure continuous internal evaluation. 6. Problems encountered and Resources required: The challenge involved creating login IDs and Passwords for each and every student of all the courses, the other challenge was to ensure successful logins from the students. This problem was encountered from students with rural background who may not always have a high speed internet connectivity. The resources required consisted of securing sufficient bandwidth for Institute's server, providing support staff during lecture hours to address any issue concerning student login or faculty login. Best Practice 2 Abhyas Abhyas: A knowledge based practice to improve the students' quest for answers to their overall development. 1. Title of the Practice - Abhyas:The practice comprises of five major activities namely- Granth Pradarshan, Book Review, Readers Club, Writers Club, A display shelf on 'Books-Must Read' 2. Goal The goal of the project is to ensure students to refer to the traditional means of learning in place of the current trend of finding everything on google and the cell phones. To acquaint all the students with the new arrivals of books in the market and cultivate the habit of reading, reviewing and writing among the students. 3. The Context It is observed that the student community have almost forgotten the need to refer the hard copies of books either for general reading or for their academic reference. Therefore, the institute has devised an alternative to ensure that students get an opportunity to see, perceive, identify the importance, read, acquire knowledge and present it to the community in the form of individual writings. This is ensured by bringing out an annual magazine 'Vyavastapan'. The challenging issue however is to specifically identify books that would be worthwhile for our students keeping in view the courses offered and the quality of students admitted. 4. The Practice a. Granth Pradarshan: This is an annual event preferably in the month of February during the annual celebration 'Synergy'. Reputed publishers and distributors of the region are encouraged to display copies of latest arrivals, bestselling titles (fiction and non-fiction), and academic books. Facility is also given to the students to purchase at discounted prices during the exhibition. The institute simultaneously conducts guest lectures by eminent librarians/ experts from the region who stress on latest developments in academics, e-resources, and its relevance for research activities and publications. b. Book Reviews: this is an exercise given to the management students wherein the students are given books on both fiction and non-fiction including autobiographies. The students are expected to read, review and prepare a presentation based on their understanding which is duly assessed by a panel of faculty members. c. Readers club: Students are encouraged to form a group of members who are interested in reading and their common interests are shared in the forum. This exercise also develops skill to face competition. . d. Writers Club: this activity is an extension to the readers club, some of the students who believe in expressing their ideas and feelings are encouraged to put them in the form of comprehensions, short stories, articles and poems. e. Books-Must Read: A huge display shelf is created in the lobby of the institute to high light on the latest arrivals, motivational books, inspirational books, spiritual books and Autobiographies of eminent personalities. The cover pages are regularly updated for the benefit of the students. 5. Evidence of Success The Students who are actively involved in initiating and participating in above activities have developed an inclination towards academics and its importance it has also led to significant contributions to our annual publications 'Vyavasthapan' It has also been observed that the number of students using the library facility has

increased over a period of time. It may not be out of place to mention here that significant performances in the cultural activities has been inspired by the literary works and the institute has won prizes in many contest not only in the region but also at national level. The students have also improved in understanding the concepts in the right perspective which is reflected in the quality of presentations made. 6. Problems Encountered and Resources Required The activity does not involve huge budgetary requirements as it is voluntary in nature and students participate with a lot of enthusiasm. In case Of 'Granth Pradarshan' the institute provides sufficient place to display the range of books without any financial liability. The manpower required in organizing this event is also available without a hitch.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://imr.ac.in/IQAC/document/7_2_Best_practices.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

- During the period 2019-20 the institute procured official version of Microsoft Teams software to enable conduct of all academic activities online and in paperless form. • The Institute also boasts of conducting online webinars and training programs for students and faculty. • The Institute has implemented an ERP system incorporating formalities related to Administrative and Teaching learning processes. • The ERP incorporates Session plan, Student attendance, provision for uploading study content, online submission of assignments, also it incorporates administrative aspects such as recording the employee bio metric timing details, application of leave, sanction of leave online. • Traditional chalk and talk system of teaching has been replaced with state of the art electronic PowerPoint and digital presentation. Video lectures of NPTEL and prominent faculty of reputed national institutions are shown. • For the interactive teaching process, faculty of the institute encourage students to prepare innovative multimedia contents as assignments to be presented in the class. • In order to inculcate the habit of keeping abreast with the latest happening the institute has fitted a 50" LCD TV with Tata Sky connection. The television is tuned to national and international news channels along with certain business channels to watch the latest contemporary issues and current affairs in the country and the world. • This exercise has also shown a lot of improvement in the student's ability to communicate in English. • The institute also distributes Economic times to the students of MBA free of charge to motivate students to apprise themselves of the current industry scenario. • An Interactive session on Budget is conducted every year by eminent Charted Accountants in the month of march to enable students understand the economic survey and tax implications of the new amendments. • Students of our institute have access to the society's integrated sports complex which offers facilities for both indoor and outdoor games and sports including an Olympic standard swimming pool.

Provide the weblink of the institution

https://imr.ac.in/IQAC/document/7_3_Institutional_Distinctiveness.pdf

8.Future Plans of Actions for Next Academic Year

1. Planning and preparation of NBA visit for MBA program. 2. Planning and Preparation on Upgrading of NAAC grade. 3. Strengthening Alumni Network. 4. Strengthening Industry-Institute Interaction. 5. Development of Research and Incubation Center. 6. Research Lab. 7. Introduction of new professional programs. 8. Planning of more social activities. 9. Renovation and extension of existing

Infrastructure. 10. Adaptation of more NPTEL and Swayam portal.